15 October 1974



Your recent letter to General Vernon A. Walters, Deputy Director of Central Intelligence, was referred to this office for reply.

If you will complete and return one of the enclosed application forms, we will review your qualifications in light of our personnel needs and advise you further. In addition, as we will need a record of your clerical skills, we ask that you take the enclosed Letter of Introduction to the nearest Office of the State Employment Service so that you can be given the appropriate tests. In the event interest is expressed in your qualifications, we will make arrangements for an interview at a later date.

Thank you for your interest in the Agency.

Sincerely,

STAT

Deputy Director of Personnel for Recruitment and Placement

Enclosures phs, letter of intro., clerical brochure, k sheet

opcorres: nlw

file sent to: afs/resume

cc: DDCI

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	Approved For Release 2003/08/25 : CIA-RDP80R01731R001900080085-5
	Pilo <u>rii</u>
	STAT
	Mr. Veron A. Walters Director Central Intelligence Agency Washington, D.C. 20505
	Dear Mr. Walters,
STAT (	In June of this year, I received an academic diploma from and I am presently seeking employment. I would appreciate an application for employment and any information regarding employment opportunity your agency currently has available.
STAT	May I have a personal interview at your conveinence to discuss my qualifications? I can be reached at

STAT

Thank you for your time and consideration.

Sincerely,